

Title: YFC Policy to Prevent Child Abuse

Revised: December 2008

1. All compensated workers (staff) or volunteers shall not engage in any form of abuse, emotional abuse, sexual abuse, or neglect.
2. All staff, drivers, and volunteers who may have one-on-one contact with a child, and are over 18 years of age, must complete the following procedures before assuming any responsibilities or participating in any of our youth activities.
3. Prospective volunteers will be given an information packet upon inquiring to volunteer. This information will outline the responsibilities of a volunteer and the steps for becoming a volunteer.
4. All volunteer and staff must complete an Application. The appropriate supervisor will review the application and references will be checked.
5. All volunteers and staff will be screened by a background check for the purpose of obtaining information regarding criminal history or abuse findings.
6. An interview will be conducted by the appropriate supervisor.
7. Upon reviewing the application, references and background checks, the appropriate supervisor will meet with each prospective volunteer to discuss the results. Individuals with unfavorable references or background checks will not be accepted.
8. All staff and volunteers must sign a written acknowledgment stating that they have received and reviewed a copy of the Staff Handbook/Volunteer Handbook.
9. Mentoring relationships shall only be established with members of the same sex.
10. Any observations or information that would indicate child abuse should be reported to an immediate supervisor.
11. Any report of suspected child abuse will be investigated and if abuse seems probable, will be immediately reported to the proper authorities.